



## **SURPLUS PROPERTY FORM**

Please fill out the attached form and email a copy to Shelly Halacy in Commission  
[shalacy@co.weber.ut.us](mailto:shalacy@co.weber.ut.us). Please cc. a copy to Matt Clements [mclements@co.weber.ut.us](mailto:mclements@co.weber.ut.us),  
Jason Horne [jhorne@co.weber.ut.us](mailto:jhorne@co.weber.ut.us), and Accounting [accounting@webercountyutah.gov](mailto:accounting@webercountyutah.gov)

Reason for Declaring Surplus: No longer in use

### Special Request:

Department Name: Attorney

Contact Name: Denise Jacobson/Kim Rhodes

Phone Number: 8600/8604

Email address: krhodes@webercountyutah.gov

Location of Surplus: Kim's Office

**Department Approval:**

Commission Approval Date: \_\_\_\_\_